

INSURANCE DEPARTMENT
JOB OPPORTUNITY
SPECIAL INVESTIGATOR (GENERAL)
FRAUD, LICENSEE INVESTIGATIONS AND COMPLIANCE UNIT

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: Candidates on a current examination list.

Location: 153 Market Street, Hartford, CT

Job Posting No: 101965 & 101966

Hours: Full-time (40 hours per week)

Salary: (AR 21) \$56,307 - \$71,108 **(note: new hires to state employment start at the minimum salary range)**

Closing Date: June 25, 2012

The Connecticut Insurance Department is recruiting for two (2) Special Investigator (General) positions to investigate allegations of fraud and/or licensee misconduct, and to coordinate regulatory enforcement actions for violations of insurance statutory or regulatory law in CT. These positions will also assist as needed with outreach and onsite investigations. Positions will be responsible for investigating referrals from multiple sources such as Insurers, and the National Association of Insurance Commissioners (NAIC) electronic fraud referral system as well as coordinating with other CT agencies as appropriate.

Eligibility Requirement: Candidates must have applied for and passed the **Special Investigator (General)** exam and be on the current certification list promulgated by the Department of Administrative Services for this classification. State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer. Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.

Knowledge, Skills and Abilities: Knowledge of investigatory methods and techniques; knowledge of relevant state laws and regulations; knowledge of relevant professional terminology; interpersonal skills; oral and written communication skills; interviewing skills.

General Experience: Five (5) years of investigatory experience in health care, insurance claims, law enforcement or a regulatory field.

Substitution Allowed: 1. College training in consumer protection, health care, law enforcement or a closely related field may be substituted for the General Experience on the basis of fifteen (15) semester hours equaling one-half (1/2) year of experience to a maximum of four (4) years for a Bachelor's degree. 2. A Master's degree in a closely related field may be substituted for one (1) additional year of the General Experience.

Special Requirement: 1. Incumbents in this class may be required to be a Notary Public. 2. Incumbents in this class may be required to travel.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and State Application Form CT-HR-12 (state application form CT-HR-12 may be accessed at: http://das.ct.gov/HR/Forms/CT-HR-12_Application.pdf.) by close of business on ***Monday, June 25, 2012 to:**

Carmen Hernandez, Human Resources Assistant
Insurance Department
P.O. Box 816
Hartford, CT 06142-0816

Overnight mail address: 153 Market Street, 7th Floor, Hartford, CT 06103

OR

E-mail: CID.HR@CT.GOV

***Incomplete or late application packages will not be considered.**

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.